Manager: Christalyn Thomas
Effective Date: 9/01/2022 – 08/30/2027
Expiration Date: 08/30/2027
Number: AU-2022-0000485
Commodity: Tents, Tables, Chairs, and Event Service Rentals

Contract Details:
Procurement and Business Services is pleased to announce two (2) vendors that will provide Auburn University with tent, table, chair, and event rental services. A multi-vendor contract was awarded to allow the University access to complete product lines, freedom of choice to match the particular need, and sufficient sources of supply in case of material shortages. The two (2) vendors selected were based on a public RFP, in which all terms, conditions, and specifications were met or exceeded by both companies. The two (2) vendors listed below are considered our "Preferred Vendors" for all tent, table, chair, and event rental services on campus.

REVEL XP
Contact: Mary Louise Kennedy
334-246-3133
Email: auburnrentals@revelxp.com
Website: https://www.pre-events.com Vendor Number: 904283891

Delivery Fees:
The standard delivery fee for Auburn campus will be $175 per truck. If REVEL XP (RXP) staff is required to carry the equipment more than 50' of the truck, additional charges will apply.
If any event requires off campus delivery, additional fees may apply.

Rate for setup/breakdown
$2 per chair, $2 per table, $2 per linen

After Hours:
Any setups or breakdown taking place before 7 a.m. and after 5 p.m. on weekdays or on weekends are subject to additional fees based on the size of the job.

Outdoor Events
Zoe Paul
Cassidy Pearson
Kevin Metasavage
706-221-1900
Email: info@outdoorevents.com
Website: https://www.outdoorevents.com Vendor Number: 9035224111

Delivery Fees:
$250.00 per truck

Rate for setup & breakdown of tables & chairs
$55.00 per laborer, per hour
Chair set up: $1 per chair
Table set up: $2 per chair
Tablecloth Application: $2 per tablecloth
Should there be additional labor, the following applies:
General labor: $55 per laborer, per hour
Special labor: $75 per laborer, per hour

After Hours:
Our hours are 8:00 a.m. to 5:00 p.m. EST, Monday through Friday. Anything outside of this time frame will be considered after-hours. The rate for after-hours is $82.50 per laborer, per hour.