



Manager: Christalyn Thomas

Effective Date: 01/01/2020 – 12/31/2026

Number: CNR-01494

Contract Details:

Enterprise/National

Car Rental Program Summary

Truck Rental Program Summary

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Auburn University has selected Enterprise Rent-A-Car/National Car Rental as our preferred vehicle supplier. In 2007, Enterprise Rent-A-Car acquired Vanguard Car Rental Group Inc., the parent of National Car Rental. This transaction combined complementary businesses. Enterprise specializes in in-town rentals and National mainly serves customers who rent at airports. This contract will be in effect August 15, 2021 - December 31, 2026.

Long Term Rentals are available under our program through Enterprise, National, and Enterprise Truck locations. A long-term rental would be a rental longer than a month. Terms and Conditions will remain the same. To get a rate quote use the booking link on this page and enter the possible dates needed.

Frequently Asked Questions

Due to the rising cost of vehicle repair and the increased liability exposure associated with renting vehicles, the University has decided to include damage waivers in its contracted rates with Enterprise effective 7/1/2021. The daily rental rate will now include the Physical Damage Waiver (for damage to the rented vehicle) and the Liability Damage Waiver (with limits of \$100,000 per injury/\$300,000 per accident/\$50,000 per vehicle). Departments renting vehicles should use the University's Enterprise account code (XZ55028) when making reservations to ensure the waivers are in force for the duration of the rental. Questions regarding the damage waivers can be directed to Risk Management & Safety at 334-844-4533 or aurmi@auburn.edu.

Who is an eligible renter under the Auburn University contract with Enterprise/National?

The rates and discounts in this agreement apply to Auburn University's faculty and staff on university business.

Is there a minimum age requirement?

Yes, renters must be 21 or older. Renters 21 to 24 years old are considered young renters. National and Enterprise waives the young renter fee for Auburn University.

Will I need to show identification at the time of rental?

Yes, you will need to show a valid driver's license.

What if I am already a member of a frequent renter program with a different car rental supplier?

Enterprise/National will automatically match that benefit level when you enroll in their program. Please contact Christalyn Thomas at cmc0122@auburn.edu with information on which agency and level of "perks" you have so that she can give that information to Enterprise/National.

Benefits of National's Emerald Club membership program:

- Bypass the counter and choose your own car in over 70 major airport markets
- Receive e-receipts to speed up rental returns
- Choice of rewards: free rental days or airline miles
- Self-service kiosk check-in available in major U.S. markets

Benefits of Enterprise's ePlus membership program:

- Expedited counter service at airport locations
- Over 7,600 neighborhood locations, making local and regional business travel easy and convenient
General aviation/FBO locations, free pick-up and delivery
- Savings on long-term rentals via Month Or More Rental Plan
- Fleet replacement rentals

What is Auburn's contract ID number?

XZ55028, this number will be needed to receive AU preferred pricing when booking your vehicle rental.

Will I receive Auburn's contract pricing when making reservations online?

National and Enterprise offers online booking for Auburn University, or through any travel agency using a Global Distribution System (GDS). By providing the contract ID during your online reservation, all reservations are transferred instantaneously into their online system and may be viewed by their rental locations immediately. Through their internet sites, customers can reserve a vehicle at any of their worldwide rental locations. In addition to renting a vehicle, users can review a listing of their entire line of services, find out about special offers, company news, enroll in The Emerald Club or ePlus programs, and reserve your desired car for your business, as well as your vacation trip.

Will Enterprise provide delivery service from their local store to the Auburn campus?

Yes, with a 24 hour notice a car can be delivered to your business location at no additional charge.

What if I am unavailable to sign for a vehicle when it is delivered to me?

You can complete Enterprise's Signature-on-File Agreement form. This form will substitute for the signature or initials of the employee intended as driver of the vehicle in each applicable part of the standard rental contract.

Are vehicles full of fuel at the time of pick-up or delivery?

National Car Rental provides a full tank of gas with every rental. At Enterprise airport locations, each rental vehicle is provided with a full tank of gas, and at Enterprise off airport locations, each rental vehicle is provided with at least 1/2 tank of gas. University travelers are expected to fill the gas tank before returning the vehicle.

Is there unlimited mileage with each rental?

Yes. National and Enterprise's rates include unlimited mileage in all car classes, for daily and weekly rentals. SUVs & Trucks are limited to 200 miles per day and 1,100 miles per week. A 2,500-mile cap for monthly rentals will be applied, after which a 20 cent per mile fee will be assessed.

Will I be able to pay for rentals using my Purchasing Card?

Yes. The Purchasing Card can be used, however only when paying for rental vehicles with our Preferred vendor, Enterprise/National. Also, associated gasoline purchases for the rental vehicles can be charged to the Purchasing Card.

When using National, you can book a vehicle online using your Purchasing Card. After the rental, you will be able to use that same card to make your payment. When using Enterprise, you will not be able to use your Purchasing Card online to make payments, but will be able to use it when turning your vehicle in.

How do I make reservations if I have Executive VIP status?

If you have Executive VIP status, your reservation must be called into National.

Is there a recommendation regarding rental vehicle class?

University travelers are expected to rent Compact or Midsize class vehicles unless sharing the rental with more than 2 other AU business travelers. Rental of sport utility vehicles, minivans, or other kind of specialty vehicles require justification and prior authorization from the PBS travel auditor. Rental of luxury vehicles is not permitted. University travelers are highly encouraged to rent hybrid and fuel-efficient vehicles when there is availability.

Are International vehicle rentals included in the contract?

Yes, the contract offers preferred pricing for local, domestic, and international vehicle rentals.

Are we required to purchase from the Preferred Vendor contract?

Yes, you are required to purchase from the Preferred Vendor Contract. This vendor has been designated as the "Preferred Vendor" for AU for this particular commodity as the result of a competitive bid process. In general, making purchases outside the contract shouldn't be necessary. We understand from time to time there may be a justifiable reason to purchase off contract through a different vendor. If that need arises, since you are potentially violating the bid law, please attach a note of justification to the voucher/purchasing card recon. In some cases, PBS may follow up with you, in other cases, the Preferred Vendor may follow up with you.

Please contact **Christalyn Thomas at cmc0122@auburn.edu or call 844-3711**, if you have any additional questions.