

Auburn University

Student Financial Services - Billing



Student Financial Services

- Student Financial Services (SFS) departments
 - Financial Aid
 - Billing Department
 - Cashiering
 - Third party billing
 - Account Services

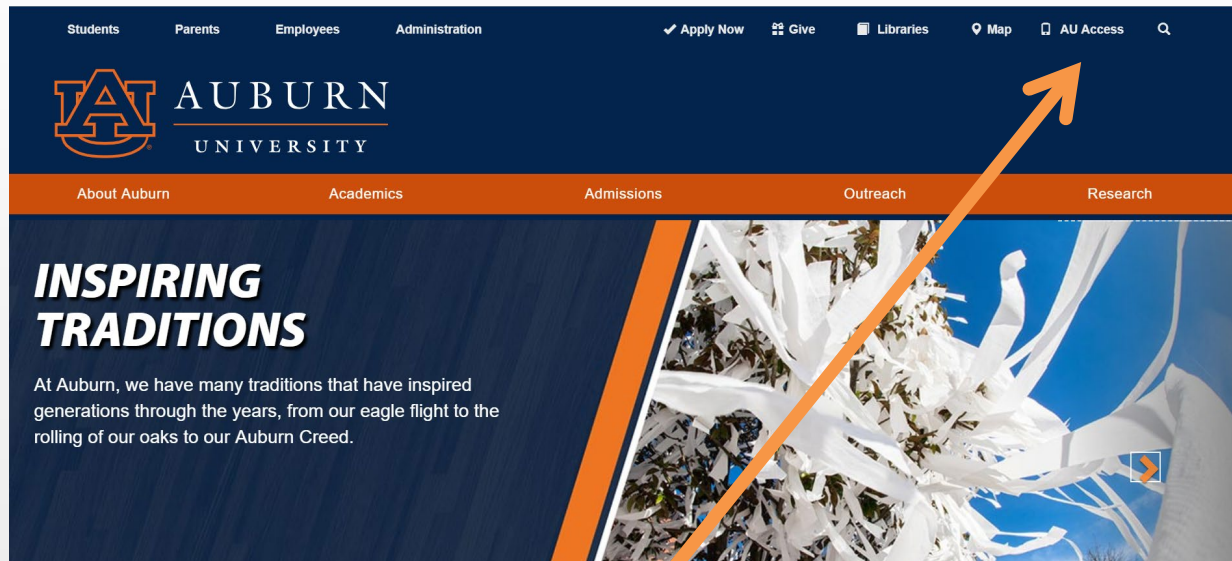


Student Financial Services

- The Billing Department is a centralized billing office. Charges are received from various departments for student billing purposes.
- Items charged to the student's billing account other than tuition:
 - Housing (and housing related fees), meal plans, parking passes, parking tickets, printing charges from some Departments, Panhellenic fees, pharmacy prescriptions, football tickets (not billed until the September bill!), counseling services fees, Student Alumni Association, All Access Course bookstore charges, CWE fees, ID cards, etc.
 - Questions on charges other than tuition should be directed to the appropriate department

Where and How Students Access eBill


Go to: www.auburn.edu








Click AU Access

Where and How Students Access eBill



[Students](#) [Alumni](#) [Parents](#) [Employees](#) [Administration](#) [✓ Apply Now](#) [Give](#) [Libraries](#) [Map](#) [AU Access](#) [Q](#)

 **AUBURN**
UNIVERSITY

AUthenticate
Office of Information Technology

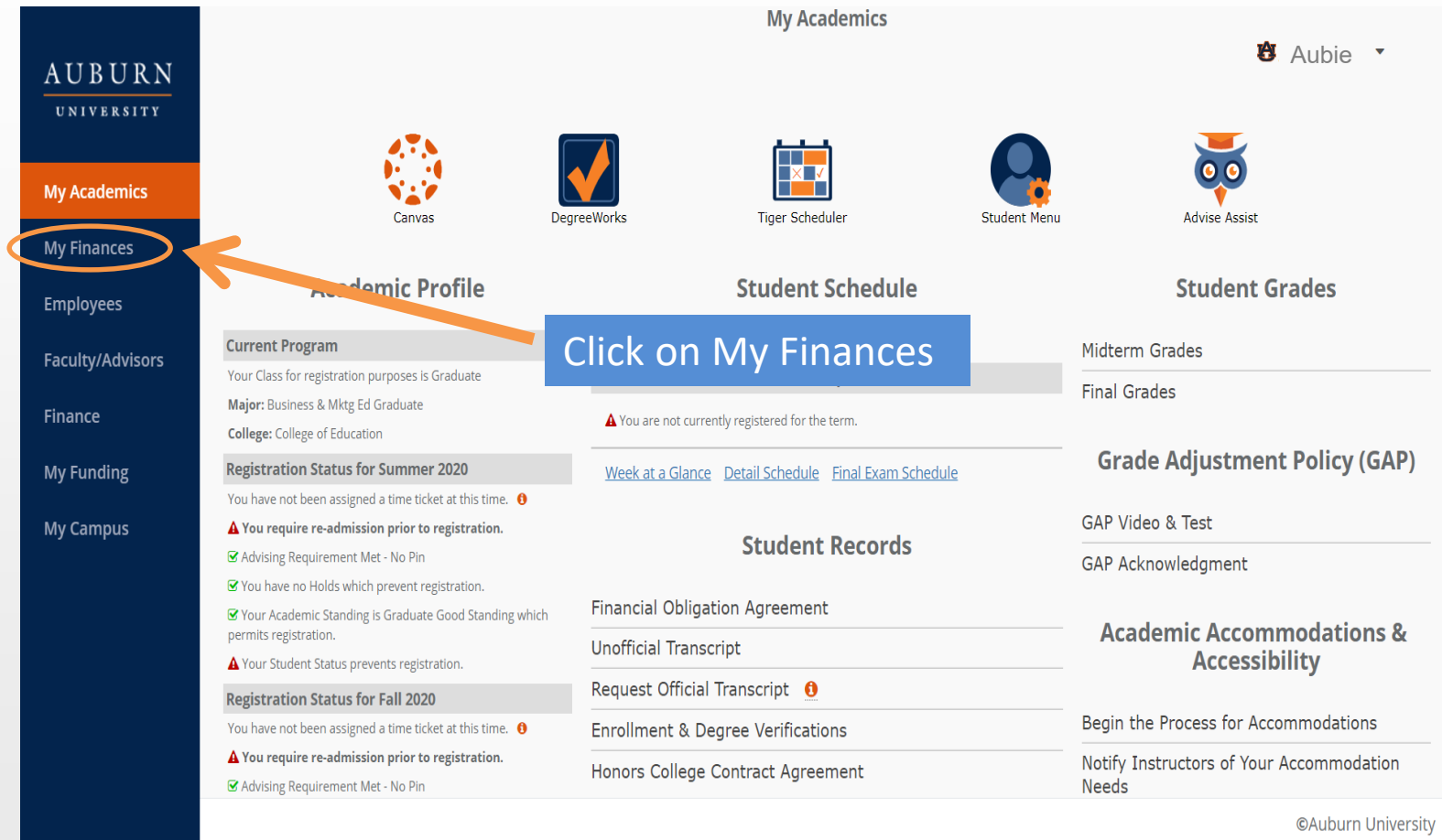
**STUDENTS!**
 →  → 
2-factor authentication will be required for registration and email on Feb. 25th.
Are you ready?

AU Access is requesting that you be authenticated. If you trust this service, enter your Auburn Username and Password below.



LOGIN
[Forgot Password?](#)

Where and How Students Access eBill



The screenshot shows the Auburn University student portal. On the left is a dark blue sidebar with the Auburn University logo at the top. Below the logo, the sidebar contains several menu items: "My Academics" (highlighted in orange), "My Finances" (circled in orange with an arrow pointing to it), "Employees", "Faculty/Advisors", "Finance", "My Funding", and "My Campus". The main content area is white and features a top navigation bar with "My Academics" and a user profile "Aubie". Below this, there are five icons for "Canvas", "DegreeWorks", "Tiger Scheduler", "Student Menu", and "Advise Assist". The main content area is divided into three columns. The left column is titled "Academic Profile" and includes sections for "Current Program" (Graduate, Business & Mktg Ed), "Registration Status for Summer 2020" (warning: re-admission required), and "Registration Status for Fall 2020" (warning: re-admission required). The middle column is titled "Student Schedule" and includes a blue box with the text "Click on My Finances", a warning "You are not currently registered for the term.", and links for "Week at a Glance", "Detail Schedule", and "Final Exam Schedule". The right column is titled "Student Grades" and includes sections for "Midterm Grades", "Final Grades", "Grade Adjustment Policy (GAP)", "GAP Video & Test", "GAP Acknowledgment", "Academic Accommodations & Accessibility", and "Begin the Process for Accommodations". The footer of the page reads "©Auburn University".

AUBURN UNIVERSITY

My Academics

My Academics

My Finances

Employees

Faculty/Advisors

Finance

My Funding

My Campus

My Academics

Aubie

Canvas

DegreeWorks

Tiger Scheduler

Student Menu

Advise Assist

Academic Profile

Student Schedule

Student Grades

Current Program

Your Class for registration purposes is Graduate

Major: Business & Mktg Ed Graduate

College: College of Education

Registration Status for Summer 2020

You have not been assigned a time ticket at this time.

⚠ You require re-admission prior to registration.

✓ Advising Requirement Met - No Pin

✓ You have no Holds which prevent registration.

✓ Your Academic Standing is Graduate Good Standing which permits registration.

⚠ Your Student Status prevents registration.

Registration Status for Fall 2020

You have not been assigned a time ticket at this time.

⚠ You require re-admission prior to registration.

✓ Advising Requirement Met - No Pin

Click on My Finances

⚠ You are not currently registered for the term.

[Week at a Glance](#) [Detail Schedule](#) [Final Exam Schedule](#)

Student Records

Financial Obligation Agreement

Unofficial Transcript

Request Official Transcript

Enrollment & Degree Verifications

Honors College Contract Agreement

Midterm Grades

Final Grades

Grade Adjustment Policy (GAP)

GAP Video & Test

GAP Acknowledgment

Academic Accommodations & Accessibility

Begin the Process for Accommodations

Notify Instructors of Your Accommodation Needs

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Where and How Students Access eBill

The screenshot displays the Auburn University 'My Finances' portal. On the left is a dark blue navigation sidebar with the Auburn University logo at the top. Below the logo are links: 'My Academics', 'My Finances' (highlighted in orange), 'Employees', 'Faculty/Advisors', 'My Funding', and 'My Campus'. A blue callout box with the text 'Click eBill' is positioned over the 'My Finances' link. The main content area is titled 'My Finances' and features a user profile 'Aubie' in the top right. Below the title, there are three columns of links. The first column, under the heading 'Billing', contains links for 'Student Financial Obligation Agreement', 'Retention Charges', and 'Payments (PayMyTuition)'. An orange arrow points from the 'eBill' icon (a document with a dollar sign) to the 'Payments (PayMyTuition)' link. The second column, under the heading 'Financial Aid', contains links for 'Office of Financial Aid', 'FAFSA (Required to determine aid eligibility)', 'Financial Aid Requirements', 'Student Forms Portal', 'Financial Aid Award', 'Financial Release Information', 'Satisfactory Academic Progress', 'Report Your Additional Resources', and 'Financial Literacy'. The third column, under the heading 'Scholarships', contains links for 'Office of University Scholarships', 'Dates & Deadlines', 'Scholarship Checklist', and 'AUSOM'. The footer of the page shows the copyright notice '©Auburn University'.

AUBURN UNIVERSITY

My Academics

My Finances

Employees

Faculty/Advisors

My Funding

My Campus

Click eBill

My Finances

Aubie ▾

Billing

Student Financial Obligation Agreement

Retention Charges

Payments (PayMyTuition)

Financial Aid

Office of Financial Aid

FAFSA (Required to determine aid eligibility)

Financial Aid Requirements

Student Forms Portal

Financial Aid Award

Financial Release Information

Satisfactory Academic Progress

Report Your Additional Resources

Financial Literacy

Scholarships

Office of University Scholarships

Dates & Deadlines

Scholarship Checklist

AUSOM

©Auburn University

Where and How Students Access eBill Viewing Statement

The screenshot displays the Auburn University student portal interface. At the top, the Auburn University logo is on the left, and the user is logged in as 'Aubie T. Tiger' with a 'Logout' link on the right. Below the header is an orange navigation bar with links for 'My Account', 'Make Payment', and 'Help'. The main content area is divided into three columns. The left column contains an 'Announcement' about a new processing fee starting in December 2019. The middle column shows the 'Student Account' with a balance of \$0.00 and a 'Statements' section. The 'Statements' section lists 'Your latest eBill Statement (4/18/20) Statement : \$0.00' and 'Your latest 1098-T Tax statement 2019 1098-T Statement'. An orange arrow points from a 'Click Statement' button at the bottom to the first statement link. The right column contains a 'My Profile Setup' section with links for 'Authorized Users', 'Personal Profile', 'Security Settings', 'Consents and Agreements', and 'Auto Bill Pay'.

AUBURN UNIVERSITY

Logged in as: Aubie T. Tiger | Logout

My Account Make Payment Help

Announcement

Debit and credit card payments will be assessed processing fee beginning in December 2019

Students who previously used a credit or debit card to pay university e-bills, including tuition, should consider alternative methods of payment to avoid a fee that will be assessed to cover the third-party cost of processing those payments. This 2.85% fee, effective December 1, 2019, is initiated by a third-party payment processor, and Auburn does not receive any portion of the fee. Auburn continues to offer several user-friendly methods of paying tuition for those who choose not to use a credit or debit card, which include check, e-check and cash. These payments carry no additional fees. We

Student Account ID: xxxxx 1234

Balance \$0.00

View Activity Make Payment

Statements

Your latest eBill Statement (4/18/20) Statement : \$0.00 View Statements


Your latest 1098-T Tax statement 2019 1098-T Statement View Statements

My Profile Setup


- Authorized Users
- Personal Profile
- Security Settings
- Consents and Agreements
- Auto Bill Pay

Click Statement

Where and How Students Access eBill Viewing Statements

 **AUBURN**
UNIVERSITY

Logged in as: Aubie T. Tiger | Logout

 [My Account](#) [Make Payment](#) [Help](#) [My Profile](#)

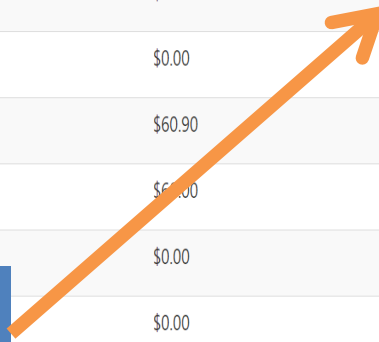
Statements

[Billing Statements](#) [1098-T Tax Statements](#)

Show 10 entries Search:

Statement Date	Due Date	Amount	Action
4/18/20		\$0.00	View
3/12/20		\$0.00	View
2/13/20	3/6/20	\$60.90	View
1/9/20	2/7/20	\$60.00	View
12/12/19		\$0.00	View
		\$0.00	View

Click statement date you want to view and then click “View”



eBill Helpful Hints

- **IMPORTANT!!!!**

- Make sure your pop up blocker is OFF so that you can pull the actual statement.
- Student loans will show under *Estimated Financial Aid* on the statements until after they are transferred to the e-Bill (about a week before school starts).
- They will only transfer **IF** the student has
 - Accepted the loan(s) on Auburn's system **AND**
 - Completed the Entrance Counseling **AND** Master Promissory Note at www.studentaid.gov

Estimated Cost of Attendance

(Additional Professional Fees May Be Assessed)

• Room/Board	\$15,396
• Books/Supplies	\$1,200
• Personal	\$3,012
• Transportation	<u>\$3,154</u>
Subtotal	\$22,762
• AL Resident Tuition (12 hours or more)	<u>\$12,536</u>
Resident COA	\$35,298
• Non-Resident Tuition (12 hours or more)	<u>\$33,944</u>
Non-Resident COA	\$56,706

eBill Examples



Auburn University
Office of Student Financial Services
203 Mary Martin Hall
Auburn University, AL. 36849-5119
(334) 844-4634

Cameron, Scott
Student ID# 902013788
Statement Date: 07-14-2023
Due Date: 08-05-2023

Transaction Date	Code	Description	Charge	Credit
		Previous Account Balance		
		---CURRENT CHARGES/PAYMENTS---		
07-14-2023	202410	Dining Plan	425.00	
07-14-2023	202410	Tuition Resident Undergraduate	6,268.00	
		\$\$\$ESTIMATED FINANCIAL AID\$\$\$		
07-14-2023	202410	Scholarship		7,000.00
CURRENT DUE			\$ 0.00	
TOTAL ACCOUNT BALANCE			\$6,693.00	

eBill Examples



Auburn University
Office of Student Financial Services
203 Mary Martin Hall
Auburn University, AL. 36849-5119
(334) 844-4634

Cameron, Scott
Student ID# 902013788
Statement Date: 07-14-2023
Due Date: 08-05-2023

Transaction Date	Code	Description	Charge	Credit
		Previous Account Balance	25.00	
		---CURRENT CHARGES/PAYMENTS---		
07-14-2023	202410	Dining Plan	1,470.00	
07-14-2023	202410	Tuition Non-Resident Undergraduate	16,972.00	
07-14-2023	202410	Village Rent - Double Room	4,980.00	
		\$\$\$ESTIMATED FINANCIAL AID\$\$\$		
07-14-2023	202410	Subsidized Direct Loan		2,721.00
07-14-2023	202410	Federal Pell Grant		3,698.00
CURRENT DUE			\$17,028.00	
TOTAL ACCOUNT BALANCE			\$23,447.00	

Payment Plan

- **Deferred Payment Plan Option through Auburn University**
 - You can divide the **FIRST** official bill of the **semester** into two half payments. First bills of the semester are issued in **July** (Fall semester), **November** (Spring semester), and **April** (Summer semester).
- **There is no notification of this. When you make a payment, just divide amount in half and that is what you will type in.**

Billing Schedule

- First Fall **Bill** Date – July 14, 2023
- First Fall **Due** Date – August 5, 2023
 - *Must pay at least 50% by August 5, 2023
or class schedule will be dropped*
- Second Fall **Bill** date – August 10, 2023
- Second Fall **Due** date – September 5, 2023

Annual Billing Schedule can be found at www.auburn.edu/billing

Types of Payments Accepted

- Online
 - E-check
 - Debit/Credit (VISA/MC/AM EX/DISCOVER)
 - Western Union (domestic or international)
- In office
 - Check or cash

EFFECTIVE 12/1/2019 – For payments made by debit/credit cards, a 2.95% convenience fee will be paid to our payment servicer (TouchNet).

Types of Payments Accepted

- International Payments
 - <http://www.auburn.edu/administration/business-finance/sfs/payments.html>
 - Pay with PayMyTuition - <https://www.paymytuition.com/paynow/auburn>

Authorizations

Student gives to parents

- There are **two** authorizations for Student Financial Services. Giving access to one does not give you access to the other. Student must do **both!**

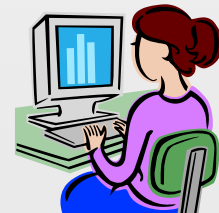
1. Financial Information Release

Authorizes SFS to discuss eBill/
Financial Aid



2. Authorized user in eBill system

Gives authorized user access to
student's eBill account



Complete Financial Release Information

The screenshot shows the Auburn University financial aid portal. On the left is a dark blue navigation sidebar with the Auburn University logo and links for 'My Academics', 'My Finances' (highlighted in orange), 'Employees', 'Faculty/Advisors', and 'Finance'. The main content area is divided into three columns: 'Billing', 'Financial Aid', and 'Scholarships'. The 'Financial Aid' column contains a list of links, with 'Financial Release Information' highlighted in blue. An orange arrow points from a blue callout box on the left to this link. The 'My Finances' section is also visible at the bottom of the main content area.

Billing	Financial Aid	Scholarships
Student Financial Obligation Agreement	Office of Financial Aid	Office of University Scholarships
Printing Charges	FAFSA (Required to determine aid eligibility)	Dates & Deadlines
International Payments (PayMyTuition)	Financial Aid Requirements	Scholarship Checklist
	Student Forms Portal	AUSOM
	Financial Aid Award	
	Financial Release Information	
	Satisfactory Academic Progress	
	Report Your Additional Resources	
	Financial Literacy	
	My Finances	
	Direct Deposit Information (Fast & Easy Refunds)	
	Financial Release Information	
	Prepaid Tuition Plan Notification	
	1098 Tax Information	
	Estimate Cost of Textbooks	

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Click to Complete Financial Release Information

Complete Financial Release Information



[Personal Information](#) [Student](#) [Financial Aid](#) [Gateway to Grades](#)

Search

[RETURN TO MENU](#) [SITE MAP](#) [HELP](#) [EXIT](#)

Financial Information Release

[View Financial Information Release](#)

[Update Financial Information Release](#)

RELEASE: 8.8

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Click Update Financial Information Release

Complete Release of Financial Information Statement

Personal Information Student Financial Aid Gateway to Grades

Search Go RETURN TO MENU SITE MAP HELP EXIT

Update Financial Information Release

To update your financial information release authorization, please select an option and click on **Submit**.

Financial Information Release

To give the Office of Student Financial Services official permission to discuss your Financial Aid and billing information with your parents, guardians or spouse, please complete the on-line Financial Release Form. Permission may also be revoked through this same self-service option.

PRIVACY ACT RELEASE FORM

ID Number: XXXXX1234
Name: Aubie T. Tiger

In accordance with the Family Education Rights and Privacy Act, we cannot release student financial information to parents or guardians without written consent of the student, or unless the student is a dependent of the parent as defined in Section 152 of the Internal Revenue Code. If consent is NOT given by the submission of this form, adequate documentation of dependent status is required for the parent to gain access to the student's financial information. A copy of the parents' latest federal income tax form would be sufficient documentation of dependent status.

If you wish to give consent to the Office of Student Financial Services or their representatives to release information directly relating to you, please select "YES" below. If you wish to revoke permission that has been given previously, please select "NO" below. The specified Financial Release status will be updated in the student system immediately.

IF THIS FORM IS NOT COMPLETED OR ADEQUATE DOCUMENTATION OF DEPENDENT STATUS IS NOT PROVIDED, FINANCIAL INFORMATION WILL NOT BE RELEASED TO ANYONE OTHER THAN THE STUDENT.

Agreement Confirmation

I confirm that I am the student and understand that submitting this form indicates "written approval" for appropriate University staff to release my financial information to any individual who identifies themselves as one of my parents, guardians, or my spouse.

☒ YES
I wish to give consent to representatives of the Office of Student Financial Services to release my personal student billing and financial information to my parents, guardians or spouse.

☐ NO
I do not wish to give consent to representatives of the Office of Student Financial Services to release my personal student billing and financial information to my parents, guardians or spouse.

It is already checked "Yes". Click Submit.

Authorized User

- Authorized User in e-bill system
 - Access to e-bill
 - When bills are generated student gets email and any authorized user gets email
 - Check SPAM
 - Mark anything from Auburn University (@auburn.edu) as “Never Block Senders Domain”
 - If Authorized User changes emails.... Student needs to update this information through e-bill

Add Authorized User

The screenshot shows the Auburn University 'My Finances' portal. On the left is a dark blue sidebar with the Auburn University logo and navigation links: My Academics, My Finances (highlighted in orange), Employees, Student Financial Obligation Agreement, Payments (PayMyTuition), My Funding, and My Campus. The main content area is titled 'My Finances' and features a user profile 'Aubie' in the top right. Below the title are three icons: AUSOM, Award, and eBill. An orange arrow points from the eBill icon to a blue text box that says 'Click eBill'. Below the icons are three columns of links: 'Billing' (with a sub-link 'Student Financial Obligation Agreement'), 'Financial Aid' (with links like 'Office of Financial Aid', 'FAFSA', 'Financial Aid Requirements', etc.), and 'Scholarships' (with links like 'Office of University Scholarships', 'Dates & Deadlines', etc.). The footer of the page says '©Auburn University'.

AUBURN UNIVERSITY

My Academics

My Finances

Employees

Student Financial Obligation Agreement

Payments (PayMyTuition)

My Funding

My Campus

My Finances

Aubie ▾

Billing

Student Financial Obligation Agreement

Financial Aid

Office of Financial Aid

FAFSA (Required to determine aid eligibility)

Financial Aid Requirements

Student Forms Portal

Financial Aid Award

Financial Release Information

Satisfactory Academic Progress

Report Your Additional Resources

Financial Literacy

Scholarships

Office of University Scholarships

Dates & Deadlines


Scholarship Checklist

AUSOM


Click eBill

©Auburn University

Add Authorized User

**AUBURN**
UNIVERSITY

Logged in as: Aubie T. Tiger | Logout

 My Account Make Payment Help

Announcement

Debit and credit card payments will be assessed processing fee beginning in December 2019

Students who previously used a credit or debit card to pay university e-bills, including tuition, should consider alternative methods of payment to avoid a fee that will be assessed to cover the third-party cost of processing those payments. This 2.85% fee, effective December 1, 2019, is initiated by a third-party payment processor, and Auburn does not receive any portion of the fee. Auburn continues to offer several user-friendly methods of paying tuition for those who choose not to use a credit or debit card, which include check, e-check and cash. These payments carry no additional fees. We

Student Account

ID: xxxxx 1234

Balance \$0.00






[View Activity](#) [Make Payment](#)

Statements

Your latest eBill Statement
(4/18/20) Statement : \$0.00 [View Statements](#)

Your latest 1098-T Tax statement
2019 1098-T Statement [View Statements](#)

My Profile Setup

-  Authorized Users
-  Personal Profile
-  Security Settings
-  Consents and Agreements
-  Auto Bill Pay

Click Authorized Users

Authorized User Access

ebill.auburn.edu

Authorized User Profile Setup

Profile Setup

For security reasons, please change your password.

Name and E-mail Address

****Indicates required fields**

Your login ID: EMAIL@EXAMPLE.COM

*First Name:

*Last Name:

E-mail address:

Password Change

*Enter your new password:

(minimum 7 characters and at least one number or special character)

*Confirm your new password:

Save

Cancel

Fill in Your Full Name and enter
NEW password. Click Save

Authorized User Access

ebill.auburn.edu



Login for Authorized Users:

Parents, Guardians, Employers and others that the student has given permission to access their eBill.

To gain access to the student account, the student must grant permission through the student's authorized user process. If you have any questions about the system, please send an e-mail to ebill@auburn.edu.

Email:

Password:

[Forgot Password](#)

[Login](#)

Click Forgot Password to have a temporary one sent to you. Please wait one hour before attempting to use it.

Fill in E-mail Address
and Password

Authorized User Access

(more than one student)



Logged in as: Parent A | Logout 

Select Student

Student Account

Select Student Account

You are authorized to view billing information for more than one student.

Please select a student by clicking on the name. You can change your selection later from the 'Select Student' tab.

Student Name	Auburn ID	E-mail Address
Student A	XXXXX1111	studentA@auburn.edu
Student B	XXXXX2222	studentB@auburn.edu

Pay All

Click on the student you want to view or you can click on Pay All

Add Direct Deposit Information

The image shows a screenshot of the Auburn University website's 'My Finances' section. On the left is a dark blue navigation sidebar with the Auburn University logo at the top, followed by links for 'My Academics', 'My Finances' (which is highlighted in orange), and 'Employees'. Below these is a 'My Campus' link. The main content area is divided into three columns: 'Billing', 'Financial Aid', and 'Scholarships'. The 'Billing' column lists 'Student Financial Obligation Agreement', 'Printing Charges', and 'International Payments (PayMyTuition)'. The 'Financial Aid' column lists 'Office of Financial Aid', 'FAFSA (Required to determine aid eligibility)', 'Financial Aid Requirements', 'Student Forms Portal', 'Financial Aid Award', 'Financial Release Information', 'Satisfactory Academic Progress', 'Report Your Additional Resources', and 'Financial Literacy'. The 'Scholarships' column lists 'Office of University Scholarships', 'Dates & Deadlines', 'Scholarship Checklist', and 'AUSOM'. Below these columns is a 'My Finances' section with links for 'Direct Deposit Information (Fast & Easy Refunds)', 'Financial Release Information', 'Prepaid Tuition Plan Notification', '1098 Tax Information', and 'Estimate Cost of Textbooks'. A blue callout box with the text 'Click to Add Direct Deposit Information' has an orange arrow pointing to the 'Direct Deposit Information' link in the 'My Finances' section. The copyright notice '©Auburn University' is in the bottom right corner.

AUBURN UNIVERSITY

My Academics

My Finances

Employees

My Campus

Billing

- Student Financial Obligation Agreement
- Printing Charges
- International Payments (PayMyTuition)

Financial Aid

- Office of Financial Aid
- FAFSA (Required to determine aid eligibility)
- Financial Aid Requirements
- Student Forms Portal
- Financial Aid Award
- Financial Release Information
- Satisfactory Academic Progress
- Report Your Additional Resources
- Financial Literacy

Scholarships

- Office of University Scholarships
- Dates & Deadlines
- Scholarship Checklist
- AUSOM

My Finances

- Direct Deposit Information (Fast & Easy Refunds)
- Financial Release Information
- Prepaid Tuition Plan Notification
- 1098 Tax Information
- Estimate Cost of Textbooks

Click to Add Direct Deposit Information

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What if student drops classes after the semester starts?

- Specific dates are always on the Academic Calendar (search Academic Calendar under AU Website)
- Students may add/drop a class **through the 5th** class day (Fall/Spring) with no financial penalty (Summer through 2nd class day). Tuition is reimbursable.
- If a student drops **between the 6th -15th class day** (Summer 3rd-10th class day) a \$100 Course Drop Fee per class will be assessed. Tuition is reimbursable.
- If a student drops a class **after the 15th** (10th for Summer) class day, no tuition will be reimbursed.
- If a student drops their **entire schedule between the 1st through 15th** class day (10th for summer), there will be a \$100 resignation fee. Tuition is reimbursable.

Contact Info

Student Financial Services

203 Mary Martin Hall

Auburn AL 36849

334-844-4634

Hours: 7:45 am-4:45 pm M-F

Open during lunch hours for your convenience!

www.auburn.edu/sfs

Email: ebill@auburn.edu



Questions?