



AUBURN UNIVERSITY

PROCUREMENT AND BUSINESS  
SERVICES

To Whom It May Concern:

Auburn University is no longer able to complete general credit applications. The attached information will suffice in establishing lines of credit with Auburn University. If you have any questions, please contact our contract officer, Tyler Adams, at [adamstj@auburn.edu](mailto:adamstj@auburn.edu).

Procurement and Business Services  
212 Ingram Hall  
Auburn, AL 36849  
(334)844-7771



AUBURN UNIVERSITY

PROCUREMENT AND PAYMENT  
SERVICES

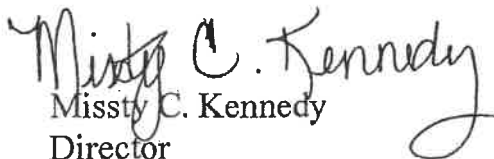
To: AUBURN UNIVERSITY SUPPLIERS

Auburn University is a public supported institution of higher education in the State of Alabama. The majority of its funding comes from appropriations by the state legislature annually. Other important sources of income include funds derived from federal grants, fees from students, gifts and donations from alumni, private individuals, corporations and organizations.

The University's purchase order is a contractual commitment to pay for goods and/or services performed by our suppliers/vendors.

The expenditure of University funds is closely controlled and audited. Prior to the issuance of a purchase order, funds are approved, available and encumbered. This means that the purchase order you receive has monies set aside (encumbered) for the specific purpose of paying your invoice(s) when received and supported with proper receiving documentation. The University's credit is as good as the credit of the State of Alabama.

Auburn University's operating and payroll accounts, along with bonding arrangements are maintained with the Regions Bank. A Regions Bank representative can be reached at 334-240-1266.

  
Misty C. Kennedy

Director

Procurement & Business Services



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To: University Suppliers/Vendors

Auburn University is exempt, by law, from the payment of Alabama Sales Tax, Section 40-23-4(a)(15) Code of Alabama, 1975 and further explained in the Department of Revenue Rule G27-051.3.

Since a Specific exemption is provided by law, the state does not provide a certificate of exemption.

*Misty C. Kennedy*

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Director

Procurement & Business Services

Alabama Sales Tax #41506

Federal Tax #63-6000724



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PROCUREMENT AND PAYMENT  
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**Credit References**

GovConnection  
732 Milford Rd  
Merrimack, NH 03054  
Rob Mitchell  
[rmitchell@govconnection.com](mailto:rmitchell@govconnection.com)  
888-294-0275

Grainger  
dept 047-800785727  
Palatine, IL 60038  
Melody Mullican  
[Melody.Mullican@grainger.com](mailto:Melody.Mullican@grainger.com)  
912-655-2908

VWR  
1050 Satellite Blvd.  
Suwanee, GA 30024  
Shea Granger  
[Shea\\_Granger@vwr.com](mailto:Shea_Granger@vwr.com)  
205-335-7314

**Hotel References**

Hilton Garden Inn  
Hilton Garden Drive  
Auburn, AL 36830  
334-502-3500

The Hotel at Auburn University  
and Dixon Conference Center  
241 South College Street  
Auburn, AL 36830  
Hans Van der Reijden  
334-321-3151

**Bank Reference**

Regions Bank  
201 Monroe Street  
Montgomery, AL 36104  
334-240-1266  
Contact: Shirley Robinson  
Acct# Multiple