



Computer Purchase or Rental Expense
Cost of Attendance Increase Request
2023-2024

This form will be used to request an increase to your Cost of Attendance (COA) to reimburse yourself for the purchase or rental of a computer. Increasing your COA does not guarantee an increase to your aid for the academic year. In most cases, a COA increase will result in additional borrowing eligibility through a credit-based loan, unless your federal Subsidized/Unsubsidized loan limit has not been met for the academic year. Please borrow responsibly. This is not an application for a loan.

First year Doctor of Veterinary Medicine students already have a computer budget add-on in place and will not need to submit this form.

Auburn University Computer COA Budget Increase Policy:

Federal regulations allow AU Student Financial Aid to consider the cost to purchase or rent a computer when calculating a student's Cost of Attendance (COA). The COA increase will be equal to the actual cost of the computer, but no more than \$2500. Allowable expenses include a computer and software. Expenses are allowed to be incurred no earlier than 60 days prior to the beginning of the upcoming academic term. However, disbursement of funds will not occur prior to the scheduled beginning of term disbursement date. For example, if you purchase a computer in June or July for the upcoming Fall term and are approved for a budget increase/loan increase, you will not receive disbursement of funds for reimbursement until the scheduled Fall disbursement date in August.

The maximum of \$2500 budget increase will be allowed per degree level and may be requested in increments. For example, a freshman may request a budget increase of \$1200 for computer expenses and then request an additional budget increase of \$1300 with receipt as a junior, if needed. A new limit will apply if the student then enrolls in a graduate degree-seeking program. The lifetime limit is \$5000 for all degrees.

In order to have your computer expense considered for a COA Increase you must submit via mail, email or walk-in:

- 1) This completed and signed form AND
2) An itemized receipt including date of purchase, items purchased and cost of each item.

Additional purchases of printer supplies, online service fees, etc. are assumed under the allowances already included in the COA for books/supplies and are not eligible for a COA increase.

To be completed by student:

Student's Full Name

Student's AU Banner Student ID # (9-digit #)

Student's Degree Level Undergraduate Graduate/Professional

If this COA increase makes you eligible for additional borrowing through an already accepted federal loan (Subsidized/Unsubsidized/PLUS), do you wish for Auburn University Student Financial Aid to automatically process the increase for you? YES NO

I certify that the information submitted on and with this document is true and correct to the best of my knowledge. I understand that I must adhere to the conditions expressed in the above policy.

Student Signature: Date:

Auburn University Student Financial Aid
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Please contact our office with questions or issue completing this form